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The *MISSION* of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

STRATEGIC OBJECTIVES:

1. *Climate and Culture for Excellence*
2. *Outstanding Student Achievement*
3. *Effective Communication & Community Engagement*
4. *High Performing Workforce*
5. *Leader in Technology and Innovation*
6. *Accountable Resource Management*

November 22, 2016
3:00 pm

**Organizational Meeting
Workshop and Regular Meeting**

A.J. Henriquez Administrative Complex
241 Trumbo Road
Key West, FL

In Attendance:

Mindy Conn
John Dick
Andy Griffiths
Bobby Highsmith
Ron Martin

Mark Porter, Superintendent
Dirk Smith, Attorney

AGENDA

Please refresh the page for the most current and up-to-date Agenda.

ORGANIZATIONAL MEETING -TIME APPROXIMATE 3:00 P.M.

A. SUPERINTENDENT CALL TO ORDER, AND PLEDGE OF ALLEGIANCE

B. SWEARING IN OF BOARD MEMBERS ANDY GRIFFITHS AND MINDY CONN husband and daughter – swearing in.

C. ELECT CHAIRMAN OF THE BOARD**

Mr. Martin nominated John Dick as Chairman, which was seconded by Mr. Griffiths. There was no opposition and the vote was unanimous.

****Superintendent passes the gavel to the Elected Chair**

D. ELECT VICE-CHAIRMAN OF THE BOARD

Mr. Griffiths nominated Bobby Highsmith as Vice Chairman, John Dick seconded the motion. There was no opposition and the vote passed unanimously.

E. APPROVE AGENDA FORMAT

Mr. Highsmith moved for discussion and proposed that the Agenda format be modified to include an "old business" section prior to the Report Section. Mr. Highsmith motioned for approval of the modified form and the vote passed unanimously.

F. SCHOOL BOARD MEETING SCHEDULE

1. Set Days. Currently the second Tuesday of the month is the Workshop. The fourth Tuesday of the month is the Regular Business Meeting. Next year change to workshop/Meeting.
2. Set Times. Currently Workshops begin at 3:00 PM, and Regular Business Meetings begin at 5:00 PM
3. Set Location. Currently locations are rotate between the Key West Administration Building or Key West City Hall, the Marathon High School Media Center and the Coral Shores High School Media Center.

Mr. Griffiths moved to approved items 1, 2 and 3. Mr. Martin seconded the motion which passed unanimously.

G. BOARD MEMBER ASSIGNMENTS

1. Selection of School Board Representative on the Small School District Council Consortium.
Appointed: Ron Martin
2. Selection of School Board Representative and Alternate on the Value Adjustment Board.
Appointed: John Dick with Mindy Conn as alternate
3. Selection of School Board Representative on the District Advisory Council. Lack of interest no meetings
Appointed: Bobby Highsmith
4. Selection of School Board Representative on the Greater Florida Consortium of School Boards.
Appointed: Ron Martin with Andy Griffiths as alternate
5. Selection of School Board Representative and Alternate for the FSBA's Legislative Committee.
Appointed: Andy Griffiths with Mindy Conn as alternate

WORKSHOP – TIME APPROXIMATE 3:30 PM

1. School Safety OPPAGA Survey, Mike Michaud (10 minutes)
Mr. Michaud reviewed the OPPAGE Survey with the Board. The Board noted the survey had improved from previous years.
2. Chronic Absenteeism, Mike Henriquez (20 minutes)
Mr. Henriquez provided information concerning truancy interventions the District current uses along with district truancy data. School Resource Officers actually go to students' homes attempting to resolve issues that prevent attendance at school. Mr. Henriquez also explained other interventions in place to encourage school attendance. The Board would like to see the new social workers more involved in truancy cases.

3. Middle School Charter, Mark Porter (20 minutes)
Mr. Porter reviewed the Somerset Middle School Charter application with the Board. The school will be located on the campus of Florida Keys Community College in conjunction with Key West Collegiate Charter School.
4. Digital Classroom Plan, Theresa Axford/Kristen Condella (10 minutes)
Mrs. Condella presented the proposed Digital Classroom Plan. After discussion, the Board voted not to take action on the Plan at this time and will revisit the plan at the December 13, 2016 Board Meeting.

REGULAR MEETING – TIME APPROXIMATE 5:00 PM

H. ADOPT AGENDA

Superintendent's and/or School Board Members request to amend the agenda or remove items from the consent agenda.

Mr. Highsmith requested discussed on Item 22 separately. The Board had previously discussed the issue. In addition Items 17, 20 and 24 were removed. Mr. Griffiths moved to approve the agenda and Mr. Highsmith seconded the motion which passed unanimously

I. APPROVAL OF MEETING MINUTES

Approve Meeting Minutes of October 25, 2016

Approval motion by Mr. Griffiths

Seconded by Mr. Highsmith

Approved unanimously.

CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

Sue Woltanski spoke and urged the Board to take a stand for public education.

J. CONSENT AGENDA

All items listed as consent agenda items are considered routine and non-controversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approve the Personnel Recommendations for the 2016-2017 School Years
2. Approve District Travel
3. Approve Legal Services Invoices: Vernis & Bowling
4. Approve Monthly Financial Statement
5. Approve Budget Summary Report
6. Accept Charter School Report
7. Approve District Procurement Card Transaction Summary
8. Approve Removal of Tangible Personal Property from Asset Records and Disposal of Property.
9. Approve Head Start Monthly Update – August, 2016
10. Approve Head Start Policy & Procedures on Supervisor and Reporting Child Abuse

11. Approve membership in Florida School Boards Association, Inc.
12. Affirm Participation in the Small School District Council Consortium
13. Approve Medical and Rx Stop Loss Insurance for January 1, 2017 with Reliastar (Voya)
14. Accept Grant: Title III, Part A, Enhanced Instructional Opportunities for Recently Arrive Immigrant Children and Youth.
15. Accept Grant: Title X:, Part C: Education of Homeless Children and Youth Project
16. Accept Grant: 21st Century Community Learning Center
- ~~17. Approve Sugarloaf field trip~~
18. Approve Renewal of Flood Insurance Policies through National Flood Insurance Program
19. Approve Petroleum Storage Trans 3rd party Liability Renewal
- ~~20. Approve Condensing Unit Purchase from Carrier Corp.~~
21. Approve Contract with BrightView Landscape for Athletic field Maintenance
22. Approve Contract Renewal with Arthur J. Gallagher, Property and Casualty Insurance Brokerage
23. Approve Florida Blue Amendment to Administrative Services Agreement
- ~~24. Approve State STEM Fair Competition~~
25. Approve Contract for new Prescription Carrier, Medimpact

Consent Agenda Approval:
Approval motion by Mr. Griffiths
Seconded by Mr. Martin
Approved unanimously.

K. REPORTS

Strategic Objective 6: Accountable Resource Management
 Construction Update, Patrick Lefere

*Mr. Lefere reviewed upcoming construction projects from Key West to Key Largo.
 His presentation was attached to the agenda.*

Legal

Mr. Smits requested an appointment with new Board member Mrs. Conn.

Superintendent

Mr. Porter discussed:

Fall Break

Symphony in schools

May Sands – name changing ceremony

Nov. 10 – Strategic Plan

PKS groundbreaking Dec13

*School Start time Survey – Communications going out. Hope to have completed by
 Christmas break.*

Board

Mr. Martin:

*Requested an update on drug testing. Mr. Murphy advised the policy is being
 worked on.*

Mr. Highsmith

Welcomed Mrs. Conn

Trumbo Road property and affordable housing are a priority for him.

KWMC Lease is also a priority

Mindy

*Marathon Manor is a concern
High School start time
Drug testing
Alternative Education locations
Career bound high school diploma*

Dick

Mr. Dick discussed the Superintendent's contract renewal which he suggested be put on the December or January meeting agenda.

Griffiths

*Mr. Griffiths requested that the following items be put on the December 13 Board agenda:
-Trumbo Road relocation report
-Superintendent's contract*

The Board instructed Attorney Smits to draft a renewal contract for Superintendent Porter.

L. PUBLIC HEARING

1. Job Description, 2nd Reading (1st Reading October 11, 2016)
 - a. Chief Building Official (#74010)
 - b. Building Inspector (#74023)
 - c. Project Coordinator Facilities (#73024)
2. Policies, 1st Reading
Bullying and Harassment Policy, 5517.01

The regular meeting was recessed and the Public Meeting was opened. After there was no public comment during the Public Meeting, the meeting was closed and the Regular Meeting was reconvened.

M. ACTION ITEMS

1. Approve Job Descriptions
 - a. 74040, DJJ Transition Manager (2nd Reading 10.25.16)
 - b. 74010, Chief Building Official
 - c. Building Inspector
 - d. Project Coordinator Facilities

*Approval motion by Mr. Griffiths
Seconded by Mr. Martin
Approved unanimously.*

Student Discipline #1617007

*Approval motion by Mr. Martin
Seconded by Mr. Griffiths
Approved unanimously.*

2. Approve of 2016-2017 Salary Schedule
*Approval motion by Mr. Highsmith
Seconded by Mr. Martin
Approved unanimously.*

3. Approval of Middle School Charter Application
Approval motion by Mr. Griffiths
Seconded by Mr. Martin
Approved unanimously.
4. Approval of Digital Classroom Plan
Vote to postpone for additional Workshop.
Motioned by Mrs. Conn
Seconded by Mr. Griffiths
Approved unanimously.
5. Approve Educational Plant Five year Survey Number 5.1
Approval motion by Mr. Martin
Seconded by Mr. Highsmith
Approved unanimously.
6. Accept School Safety/OPPAGA Survey
Approval motion by Mr. Martin
Seconded by Mr. Griffiths
Approved unanimously.
7. Approval Biltmore Construction GMP Summer Work Change Order, No. 1
Approval motion by Mr. Martin
Seconded by Mrs. Conn
Approved unanimously.
8. Approval of Interim Director of Adult & Career Education - Dr. Gerald Caputo
 - a. Resume
 - b. Certification
Approval motion by Mr. Griffiths
Seconded by Mr. Martin
Approved unanimously.

ADJOURNMENT at 5:45 pm.